

our Name Here lexandra Dodd	Position Here Fine Arts Rep CONSIDER REPORTING ON		Report Month/Year Here December 2022	Hours Contributed 6.5 Hours
Gool Turner	Goals I'm pursuing	Meetings I've prepared		Upcoming programs & services
Goal Type:	Goals I in pursuing	for & debrief	event Information	opcoming programs & services
Include for Each Goal:	Details on upcoming tasks I will be completing	Important dates/deadlines	People I will need to work with	Resources I might need to gather
Meetings & activities attended, people I've spoken with:	Reflect on what I've accomplished	Challenges l've encountered	How my work has impacted students in my constituency	Details on what I did & who I worked with etc. New tasks in my work plan

LOOKING BACK

NOTE: Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

Hours Breakdown (Meetings, events and activities that I've attended in my role, with a breakdown of hours)	Assorted Correspondence/Revision of Material (1 Hour) General Assembly Meeting on December 2 nd (3 Hours) General Assembly Meeting on December 7 th (1.5 Hours) Dean Search Committee on December 9 th (1 Hour)
Highlights and Reflection on monthly activity (Information of note, what went well, what did not)	Considering how short the month of December is for university students, this was a bit of a busy month for me with the number of meetings I had to attend, which I'm thankful I was able to do even amongst all the business of finals season.
Projects in Progress (Projects that I am currently working on, who I am working with, what resources do I require?)	Nothing to report.
Completed Projects (Projects that I have completed, what went well, what did not, and why)	Nothing to report.
Challenges I've Encountered: (eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.).	Nothing to report.
Goals I've Accomplished this Month: (kept up with regular duties &/or accomplished additional goals)	I am pleased that I was able to fulfill all my expected duties this month leading up to the holiday break.

MOVING FORWARD				
Current or Upcoming Tasks: (upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).	As the year continues to progress, so does the search for a new Dean of Fine Arts. Meetings will be becoming quite frequent and long as interviews begin.			
Goals for Next Month: (What I would like to accomplish next month as a ULSU representative)	In January, I hope to begin serious work on arranging an Arts in the Atrium event and will be reaching out to other ULSU members and staff for advice and support. Additionally, I would like to have a check-in townhall with fine arts students to see if there's anything they are concerned about or if there's anything else I can be doing for them.			
Important Dates/Deadlines: (important deadlines related to my goals or position).	January 13 th : FFA Dean Search Interviews January 20 th : FFA Dean Search Interviews January 26 th : FFA Council Meeting			